

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
October 3, 2016

The Lyndon City Council met in regular session on Monday, October 3, 2016, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Cole called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Chris Cole and members Doug Watson, Darin Schmitt, Steve Morrison and Ryan Kuhn present. Bill Patterson absent with notification.

City Staff present: Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning Chief of Police/Zoning Administrator.

Others Present: Tammy Schlingmann, Osage Herald Chronicle.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Schmitt made the motion to approve the regular meeting minutes of September 19, 2016 as written. Kuhn seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Watson made the motion to approve the bills as set forth. Morrison seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- PWWSD#12 meeting minutes of September 21, 2016.
- Copy of letter from Rodney Geisler with KDHE regarding the approval of the Preliminary Engineering Report submitted by BG Consultants and support of the wastewater improvement project.
- Thank you note from the Hanna family regarding the approval of the streetlight on Ash Court.

6. UNFINISHED BUSINESS:

- a) CITY ENTRANCE SIGNS: The City Clerk provided Council with Proof #6 of the entrance and population sign for the city. After further discussion, Watson made the motion to approve Proof #6, Option 2 for four signs at the expense of \$1,048. Schmitt seconded, motion carried. The Council directed the City Clerk to see about the clear coat to extend the life of the sign.
- b) BAILEY HOUSE UPDATE: The City Clerk stated the roof repair on the Bailey House is complete and briefly discussed minor concerns. The cost of the roof repair is \$4,130 and expensed out of the Bailey House fund.

7. NEW BUSINESS:

- a) APPROVAL OF FISCAL SUSTAINABILITY PLAN: The City Clerk provided the Council with a copy of the plan for Council to review. After a lengthy discussion, Morrison made the motion to approve and authorize the Mayor to sign pending review and approval by the City Attorney. Schmitt seconded, motion carried.
- b) ANNUAL SOFTWARE CONTRACT WITH ADVANTAGE COMPUTER: The Council received a copy of the annual software contract from Advantage Computer for the Denali Accounting software for \$1,037.00. Schmitt made the motion to approve the contract. Watson seconded, motion carried.
- c) UNPAID ACCOUNTS: The City Clerk discussed the issue of unpaid accounts and residents who are still in the house with no water. There are two accounts currently and will possibly a third that have not made arrangements or contacted the City about restoring their water service. The question posed to the Council is the length of time we allow this to go on before we stop billing and take action. The City Clerk stated there is nothing in the ordinance or policy that addresses this issue. After a lengthy discussion, it was consensus of the Council to ask other cities for their procedures and work with the City Attorney to bring solutions for consideration.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Officer's Activity report and briefly discussed.
- b) PLANNING AND ZONING: The Zoning Administrator stated a request has been submitted to rezone the former church property on the corner of 6th Street to R2 to allow for multi-family dwelling and will hold a public hearing on the matter.
- c) PUBLIC WORKS: The Maintenance Supervisor provided Council with the Maintenance Activity report.

The Maintenance Supervisor stated PWWSD#12 has gone to free chlorine to do what is called a "burn out". This is an annual process and lasts for approximately 2-3 weeks. Residents may complain about the odor, however, should not affect the taste of the water. The tower was also flushed to help with the chlorine levels.

- d) CITY CLERK: The Council received a copy of the Clerk's report.

The City Clerk forwarded a request from the Masonic Lodge about borrowing the Community center tables for an event. After further discussion, it was consensus of Council to politely decline the Lodge's request.

Chelsea Morris with Rural Development notified the City Clerk that a public hearing notice needs to be published notifying residents that the City is applying for funds from USDA and the hearing is tentatively scheduled for November 7th.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Morrison thanked the Pride for their hard work in putting on Fall Fest.

Morrison asked if there had been any requests from residents about removing the footpath bridges or sidewalks in disrepair and was noted there had not.

Watson also thanked the Pride for their work on Fall Fest.

Mayor Cole passed along compliments to Maintenance about recent alley work and to the Police Department for their hard work and extra efforts in solving the undesirable incidents in town. Mayor Cole also thanked the City Clerk for her efforts and work for Fall Fest.

10. EXECUTIVE SESSION: None.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, October 17, 2016, at 7:00 p.m. for regular meeting. Watson seconded, motion carried.



City Clerk